



Welcome to Janesville!

City website janesvillemn.gov



On behalf of the City of Janesville, we welcome you to our community! As you begin to explore the city, we believe you will quickly find why many have proudly called Janesville “Home” for over 150 years.

Staying informed about activities within our city is important to all of us. Check out channel 8 on the local cable television system or the city website for periodic updates about city events.

We encourage you to explore Janesville and all it has to offer. Please do not hesitate to contact City Hall at 507-234-5110 with any questions you may have. City Hall is located at 101 N. Mott St. Our hours are Monday through Friday from 8:00am to 4:30pm.

Important Numbers:

City Hall	507.234.5110	Police	911 or 507.234.5111
Janesville Utilities	507.234.5112	Fire Dept.	911
CenterPoint Energy	800.245.2377	Building Inspector	507.835.9742
Post Office	507.234.5381	Public Library	507.234.6605
Waste Management	888.960.0008	Mediacom	866.609.6180
Frontier	800.232.8547	Consolidated Communications	888.386.6430

Important Information:

Electric/Water/Sewer/Recycling Bills:

Monthly utility bills are mailed by the 15th of every month and due by the 5th of every month or the next working day if the 5th falls on a weekend. If the bill is not paid by the due date, you will be assessed a 10% late fee. **Late fees shall not be refunded unless approved by the Utility Commission.**

Online Billing/Bill Pay

Janesville Utilities uses PSN (payment service network) for on-line services for your utility bills. You can pay electronically by credit card, debit card, check or savings. Go to www.janesvillemn.gov for links to these services. Payments are still accepted by cash or check at Janesville City Hall.

If you pay on the due date (5th) you must pay before 7:00 PM to avoid late fees!

Residential customers: \$150 deposit Commercial customers: \$200 deposit
(Meter Deposit refunds will be applied to your account after 12 consecutive on-time payments.)

Janesville Utilities reserves the right to require a deposit for existing customers without an existing deposit when moving to a new service address if the customer has not established a payment history of twelve (12) consecutive on time payments.

Janesville Utilities reserves the right to require larger deposits at our discretion when a customer has been identified as a credit risk for failing to pay off a previous utility account with Janesville Utilities or failing to make twelve (12) consecutive on time payments on a utility account with Janesville Utilities. Deposits are refundable after 1 year of continuous, on time payments.

A \$25.00 fee is charged for all non-sufficient fund (NSF) checks returned from a bank, + a \$4.00 fee will be charged for any out-of-town checks. If using on-line billing, PSN will charge an NSF fee of \$35.00.

If your utilities are disconnected for whatever reason, there is a \$100.00 reconnect fee and that will be payable with the past due amount + current charges (in full) before services can be reconnected.

Understanding Your Utility Bill:

RE Electric:

Residential electric charges combine \$11.00 base customer charge plus distribution charge.

Co Electric:

Commercial electric charges combine \$20.00 base customer charge plus distribution charge.

Energy Charge:

City Electric rates are adjusted monthly through the energy charge, which is based on actual electric operating budget revenue requirements. This adjustment will be reflected as part of the total electric bill.

Water RE & Water Co:

Residential base charge \$6.00, Commercial base charge \$12.00; Charges are figured per 1,000 gallons and are rounded off to the nearest thousands.

Sewer:

There is a base fee of \$7.50 for sewer connection plus usage fee, based on the water usage.

Meter Rent:

Residential rental fee is \$.84 per month; Commercial rental fee is \$1.10 per month.

Sales Tax:

A 6.875% sales tax is charged on all electricity, commercial water and recycling.

Meter Reading & Usage:

The previous meter reading is subtracted from the present reading to figure the usage of electricity and water.

Amount Due After:

Amount due if bill is not paid by the 1st of each month.

Franchise Fee:

Five percent (5%) of the electric, water and sewer portion of each customer's bill is used for infrastructure upgrades.

Recycling:

Residential customers will see a charge on their utility bill that is for recycling @ \$3.25 per month.

**Please notify Janesville Utilities when you sell your residence/property.
The Utilities will need to do a final meter reading.**

Building Permits:

According to State Statute, no building or structure regulated by the state building code shall be erected, constructed, enlarged, altered, repaired, moved, improved, removed, converted or demolished unless a separate permit for each building or structure has first been obtained from the building official. Permit applications are available at City Hall or on the City website. If you have any questions on whether or not your project will require a permit, please call City Hall at 507.234.5110 and talk with Brandon, City Planner. Any work started without first obtaining the proper permit will be subject to double the permit fees. The purpose of the building permits is to monitor that the work being done is done properly and according to State Code and also for your safety and protection. Call before you dig Gopher State One Call: 1-800-252-1166. Or check out the Gopher State One Call website for more information. Please contact City Hall for more information.



Zoning Permits:

Zoning permits are required for variances, conditional use permits, new subdivisions, rezoning, zoning code amendments and interim use. Please contact Planning & Zoning for more information.

City Compost Site:

The compost site is open seasonally to the residents of Janesville. The compost site is located a quarter of a mile north of the golf course on the left side of the road and used for brush, grass clippings, leaves and garden waste only. NO garbage is allowed! Violators will be prosecuted. If during the off season, call City Hall for more information.

Refuse Services:

The City of Janesville has a contract with Waste Management for residential garbage services and recycling needs. You as the resident are responsible to call Waste Management to get these services. Recycling is only picked up bi-weekly on Wednesdays. If you are a commercial customer, you are entitled to a garbage company of your choice. Just call a local provider to get these services set up.



Important City Ordinances:

Below is a list of City Ordinances that are pertinent to know. Keep in mind that this is not a complete list; a complete list of updated City Ordinances is on file at City Hall.

Grass or Noxious Weeds:

Any lawns, grass and weeds, whether or not noxious, on lots or parcels of land which exceed twelve (12) inches in height or length, or which have gone or about to go to seed, regardless of height, are regarded as a nuisance.

Animal Licenses:

*All dogs/cats need to be registered at City Hall. A payment of \$5.00 per dog/cat is required. The license is good for the life of the dog/cat.

*It is unlawful for any person who is the owner, or other person in possession, of a dog or cat to permit the dog or cat to run at large. At large means: off the premises of the owner and either not under the direct and complete control of the owner or not on a leash.

*The owner or person in control of a dog or cat who is not on the premises wherein the animal resided shall be required to maintain the cleanliness of the animal.

Recreational Fires:

Recreational fires must be in an area of no more than a three-foot diameter circle (measured from the inside of the fire ring or border). The fire pit shall not be located closer than 25 feet to any structure. The recreational fire must be attended at all times.



Snow Removal:

It is unlawful to park or leave a vehicle standing on any street or avenue at any time when three or more inches of snow or ice have covered or drifted over the street, until such time as the street has been substantially cleared of snow or ice from curb or curb, or during any snow emergency. A snow emergency may be declared by the Public Works Superintendent for the purpose of snow or ice removal operations as set forth in the city's Snow and Ice Control Policy and Procedure.

City Council Members

Mayor Mike Santo.....	mayor1@hickorytech.net	507.234.5709
Cliff Blaisdell.....	council1@hickorytech.net	507.231.2383
Jeff Bartelt.....	council2@hickorytech.net	507.234.5709
Kari Grisim.....	council3@hickorytech.net	507.234.5375
John Sprengeler	council4@hickorytech.net	507.234.5358