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**City of Janesville Park Board**  
**Matthew Monshaugen, Sue Clayton, Andy Dessner**  
**Kari Grisim, City Council Representative**

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**MINUTES**

Janesville Park Board

Monday, November 23, 2015, 5:30 PM

City of Janesville Public Meeting Room

City Hall, 101 North Mott Street, P.O. Box O, Janesville, Minnesota

**I. CALL TO ORDER**

Janesville Park Board meeting was called to order at 5:30pm. All members were present except Andrew Dessner. Also present were City Administrator Clinton Rogers and Administrative Assistant Sara Britton.

**II. APPROVAL OF AGENDA**

Addition to agenda: Old Business: add Item 2: Parking and New Business: add Item 4: Volleyball Courts.

Motion by Clayton, seconded by Monshaugen to approve the agenda with two additions. Motion carried.

**III. APPROVAL OF MINUTES**

Motion by Clayton, seconded by Monshaugen to approve the minutes. Motion carried.

**IV. OLD BUSINESS**

1) Grant Request Updates

Waseca Area Foundation/EF Johnson Foundation graciously donated \$500 dollars towards the picnic shelter at Veteran's Memorial Park. There is currently roughly \$14,000 in grants that is set aside for this project. Grisim mentioned cutting out the restrooms and making a smaller shelter, which other board members agreed upon. Grisim also mentioned turning in the existing restroom facility into a "shell" for porta-potties that can be serviced by the existing company or Monshaugen suggested we could look into purchasing restrooms and place in the "shell" and service ourselves. Clayton feels the restrooms shouldn't hold the project back and thought about possibly putting an ad in the paper talking about the project to see if any organizations are interested in helping fund the project.

Britton stated the MN DNR grant opening is coming up and she will be applying. This grant is a 50/50 matching grant. Britton will also be looking for someone to help with the design and construction of the shelter. The picture of the shelter handed out at the meeting is smaller in design and more realistic in price.

2) Parking

Clayton had a few questions about the parking ordinance in Janesville, more specifically to do with private property parking questions. Rogers will visit with Brandon McCabe, City Planner about the issues.

**V. NEW BUSINESS**

1) Roy Andrews Resignation

We received a letter from Roy Andrews that he will be resigning from the board effective immediately. There will be 2 openings on the board for next year. These openings will be advertised on Channel 8 and in the newspaper. Britton and Rogers encouraged current members to get some interested people and have them stop in City Hall to fill out an application.

2) Ice Rink Discussion

Rogers stated the Public Works department is looking into moving the ice skating rink to Veteran's Memorial Park next winter. Rogers would like to look into the City to do the hiring process for the ice skating rink attendants. Rogers will follow up with Missy Peterson about this situation.

3) Future of the Park Board

Discussion took place about the future of the Park Board. All members agreed they would like to continue to see the board meet. The meeting schedule will be changed to meeting quarterly. Next meeting will be in March of 2016.

4) Volleyball Courts

Monshaugen has concern with the lack of movement with the volleyball courts. The board discussed moving the court to the bottom of the hill and all members agreed this would be a great idea. More discussion can take place in the spring to give the Public Works Director some direction as to what the board would like to see happen.

**VI. ADJOURNMENT**

Motion by Clayton, seconded by Monshaugen to adjourn the meeting at 6:15pm.  
Motion carried.

Next meeting will take place on March 28, 2016 @ 5:30pm.

Respectively signed by:

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Sara Britton  
Administrative Assistant  
City of Janesville

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Date