



Janesville City Council Members: Mayor Mike Santo, Kari Grisim, Cliff Blaisdell,
John Sprengeler, Jeff Bartelt

**MINUTES OF THE CITY COUNCIL MEETING
CITY OF JANESVILLE, WASECA COUNTY, MINNESOTA
NOVEMBER 14, 2016 CITY HALL 7:00 PM**

I. CALL TO ORDER

The Janesville City Council met in regular session pursuant to due call and notice thereof;
Mike Santo called the meeting to order at 7:00 pm.

Council present: Kari Grisim, Council Member
Cliff Blaisdell, Council Member
Mike Santo, Mayor

Council Absent: Jeff Bartelt, Council Member
John Sprengeler, Council Member

Staff Present: Clinton Rogers, City Administrator
Andrea Moen, Deputy Clerk
Scott Allen, PRGC Manager
Jason Femrite, City Engineer
Mark Spitzack, Fire Chief
Chad Schroeder, Captain

II. PLEDGE OF ALLEGIANCE

City Council and everyone present stood and recited the pledge of allegiance.

III. APPROVAL OF AGENDA

Motion by Blaisdell, seconded by Grisim to approve the agenda with moving Old Business #1 after public forum. Voting in favor: Grisim, Santo, and Blaisdell; voting against: none; absent: Sprengeler and Bartelt. Motion carried.

IV. CONSENT AGENDA

1. Minutes of last Regular Meeting on October 11, 2016
2. Accept Accounts Receivable
3. Audit City Bills for Payment
4. Budget Report – Year to Date

Motion by Grisim, seconded by Blaisdell to approve the consent agenda with additional payables. Voting in favor: Grisim, Santo, and Blaisdell; voting against: none; absent: Sprengeler and Bartelt. Motion carried.

V. PUBLIC FORUM

VI. NOTICES AND COMMUNICATIONS

Thank You Card from American Legion

VII. COUNCIL REPORTS

VIII. ADMINISTRATOR REPORTS

Rogers gave reports as presented in the packet.

- Library has close to \$15,000 in budget this year and haven't received any interest from ads. Council directed Rogers to select local contractors for pricing and ideas for face lift of the basement.
- Reapplied to Safe Routes to School Grant with only addition of pathway from Northwood subdivision to the school.

IX. OLD BUSINESS

1. Tanker Truck Financing

Rogers stated the pricing stayed the same totaling \$204,090. We have already paid down payment on the chasis of \$8,348. Remaining balance of the chasis to be paid when pick up of \$75,130.00. Current Fire Reserve is at \$166,046. Rogers displayed three different options with reserve funding and financing from Janesville State Bank on 4/5 year loans:

1. Reserve use \$100,000 and finance from JSB \$94,742
2. Reserve use \$95,000 and finance from JSB \$99,742
3. Reserve use \$144,742 and finance from JSB \$50,000

He added with using option three it wouldn't leave much in case of emergency repair. Fire Department and Rogers suggest either option 1 or 2. Don Schneider, LeRay Township representative, stated he would prefer option 3 because that is what that reserve is used for and then were not paying more in interest. He also asked if Council would entertain the idea of paying off the loan early. Council replied depends on our financing but possibly. Grisim asked Fire Department when and what the next big thing to be purchased is. Schroeder replied the rescue truck within 5 years. Santo agreed with using up the majority of the reserve fund for purchase.

Motion by Blaisdell, seconded by Grisim to approve financing with option 3 and the 4 year loan with JSB. Voting in favor: Grisim, Santo, and Blaisdell; voting against: none; absent: Sprengeler and Bartelt. Motion carried.

2. Pay Estimate #6 – Old Hwy 14 Street & Utility Improvements

Rogers stated this pay estimate totals \$975,533.76. Derek Olinger, construction representative, stated the majority of this payment is for the pavement work. We have now reached substantial completion and the road is now fully open today. Final completion will be next spring with punch work to get done. Grisim asked about the sidewalk at 111 E 1st street and Derek has that on the list to get fixed. Santo added overall feels that it went well.

Motion by Blaisdell, seconded by Grisim to approve Pay Estimate #6- Old Hwy 14. Voting in favor: Grisim, Santo, and Blaisdell; voting against: none; absent: Sprengeler and Bartelt. Motion carried.

3. Change Order #4 – Old Hwy 14 Street & Utility Improvements

Olinger stated this change order has a multitude of things. First is that Teal St. during the flooding was an issue so replaced 75ft of curb where it was washed out. Second adjusting the quantities for removal and replacement of concrete surfaces near Teal St. storm sewer. Third had to remove bituminous pavement at various locations. Fourth involved adding wiring for the stop signs. Last it involved more money for signage with the county's request of the detour change. This change order estimates \$6,800.00 – about half and half city and state portions.

Motion by Blaisdell, seconded by Grisim to approve Change Order #4 - Old Hwy 14. Voting in favor: Grisim and Blaisdell; voting against: Santo; absent: Sprengeler and Bartelt. Motion carried.

X. NEW BUSINESS

1. Board of Canvass – Election Results A. Resolution 2016-42

Rogers stated there were 1,356 registered voters with 183 who registered that day. A total of 1,207 voters came out that day which was a high turnout. Mayor seat was won by Mike Santo. Council members who won were John Sprengeler and Russ Wiebold.

Motion by Blaisdell, seconded by Grisim to approve Resolution 2016-42. Voting in favor: Grisim, Santo, and Blaisdell; voting against: none; absent: Sprengeler and Bartelt. Motion carried.

2. PRGC Draft 2017 Rates

Scott Allen was present to discuss new strategy to increase membership for next season. The proposed rates reduce membership fees in hopes to attract those who may go to another course that was hurt by this year's weather. The membership drive is December 16-18 and we usually mail letters two weeks before to past members but this year will also be sending to surrounding towns as well. There is also talk of while if becoming a full member you

receive discounts – such as referral program, cart rental, etc. Allen added with these reduction in fees to maintain at current budget would need eight new members. This will hopefully increase across the board with cart rentals, food, and liquor sales. Council didn't see an objection with trying something new and hopefully getting more members with these rates. Rogers added at the next meeting November 28th we will be discussing the PRGC budget which will reflect these numbers.

3. Consent to Assignment – Crystal Communications, Inc.
 - A. Resolution 2016-43

Rogers explained Consolidated Communications and Crystal Communications is forming an internal consolidation which affects the franchise agreement. This consent to assignment does not affect the agreement it will remain the same per Kennedy our City Attorney.

Motion by Blaisdell, seconded by Grisim to approve Resolution 2016-43. Voting in favor: Grisim, Santo, and Blaisdell; voting against: none; absent: Sprengeler and Bartelt. Motion carried.

4. Snow Removal Policy
 - A. Resolution 2016-44

Rogers explained this is an annual policy the Council needs to adopt. Nothing has changed since 2015.

Motion by Blaisdell, seconded by Grisim to approve Resolution 2016-44. Voting in favor: Grisim, Santo, and Blaisdell; voting against: none; absent: Sprengeler and Bartelt. Motion carried.

XI. ADJOURNMENT

Grisim made motion to adjourn, seconded by Blaisdell at 7:49 PM. Voting in favor: Grisim, Santo, and Blaisdell; voting against: none; absent: Sprengeler and Bartelt. Motion carried.

Respectively signed by

/s/ Andrea Moen _____ Date 11/28/2016

Andrea Moen
Deputy Clerk
City of Janesville