

MINUTES OF THE CITY COUNCIL MEETING

CITY OF JANESVILLE, WASECA COUNTY, MINNESOTA

OCTOBER 13, 2015 CITY HALL 7:00 PM

I. CALL TO ORDER

The Janesville City Council met in regular session pursuant to due call and notice thereof; Mike Santo called the meeting to order at 6:59 pm.

Council present: Mike Santo, Mayor
Jeff Bartelt, Council Member
John Sprengeler, Council Member
Kari Grisim, Council Member
Council Absent: Cliff Blaisdell, Council Member
Staff Present: Clinton Rogers, City Administrator
Andrea Moen, Deputy Clerk
Jason Femrite, Engineer

II. PLEDGE OF ALLEGIANCE

City Council and everyone present stood and recited the pledge of allegiance.

III. APPROVAL OF AGENDA

Motion by Sprengeler, seconded by Bartelt to approve the agenda. Voting in favor: Sprengeler, Grisim, Bartelt, and Santo; voting against: none; absent: Blaisdell. Motion carried.

IV. OLD HWY 14 TURNBACK – 2016 UTILITY IMPROVEMENTS

Rogers stated today Jason and himself were present at City Hall for residents to come ask questions in regards to the easements. There was about three residents that showed up with questions pertaining to a retaining wall, drain tiles, and removal of trees. Femrite added that the plans are 90% completed for submittal to MnDOT. Grisim asked why the residents weren't informed and how come no one has gone door to door like stated at an open house. Femrite replied he doesn't believe that was ever stated and he coordinates with City Hall on meetings. Rogers then added emails and phone calls were made for the easements.

Resident Darrell Grisim questioned why it will be narrowing his driveway. Femrite replied were not narrowing any property driveways. Grisim stated he has a double driveway and wants to know how that will be put back in. Femrite stated he will have to look at the plans then check with MnDOT and County on the issue. He also said he was available to answer questions after the meeting.

V. CONSENT AGENDA

1. Minutes of last Regular Meeting on September 28, 2015
2. Accept Accounts Receivable
3. Audit City Bills for Payment
4. PRGC Financials

Motion by Bartelt, seconded by Grisim to approve the consent agenda. Voting in favor: Sprengeler, Grisim, Bartelt, and Santo; voting against: none; absent: Blaisdell. Motion carried.

VI. PUBLIC FORUM

VII. NOTICES AND COMMUNICATIONS

1. Mailing from Bolton & Menk

VIII. COUNCIL REPORTS

IX. ADMINISTRATOR REPORTS

Rogers gave his reports:

- Bank Reconciliation from September
- PSN update
- Meeting with MnDOT on cost participation which they are looking at modifying with changes next March. Femrite said changes are in favor of smaller communities.
- Reminder of open meeting law rules.

X. OLD BUSINESS

1. Appointment to Planning Commission
 - A. Resolution 2015-28

Rogers stated Eugene Johnson resigned from the Planning Commission and Mark Spitzack asked to fill the vacancy. This term would expire Dec. 31, 2018.

Motion by Sprengeler, seconded by Grisim to approve Resolution 2015-28. Voting in favor: Sprengeler, Grisim, Bartelt, and Santo; voting against: none; absent: Blaisdell. Motion carried.

2. Holly Lane Extension – Bids and Contract
 - A. Resolution 2015-29

Rogers explained last Wednesday the 7th they opened eight bids that were submitted. The Engineer's estimate was \$269,500.00. Rehnelt Excavating came in with the low bid of

\$243,995.08. Sprengeler asked if Femrite has worked with them in the past and he stated yes. This bid is about 9% lower than the Engineers bid. Rogers also stated we won't have to bond for this project it was included in the purchase price of the property with Staples & Roozen. Grisim asked when will the project start and Femrite replied next spring unless hears otherwise from contractor.

Motion by Bartelt, seconded by Grisim to approve Resolution 2015-29. Voting in favor: Grisim, Bartelt, and Santo; voting against: none; absent: Blaisdell; abstained: Sprengeler. Motion carried.

3. Pay Estimate #6 – 2104 Street & Utility Improvements

Rogers stated Selly Excavating submitted all the paperwork today and Femrite reviewed. This is the final payment for the project of \$24,938.50. Rogers added the “children at play” signs will be put back up on the East and West ends of the street.

Motion by Sprengeler, seconded by Bartelt to approve Pay Estimate #6. Voting in favor: Sprengeler, Grisim, Bartelt, and Santo; voting against: none; absent: Blaisdell. Motion carried

XI. NEW BUSINESS

1. Transfer Fund Balances A. Resolution 2015-30

Rogers stated every year about this time we need to do these transfers out of general fund for capital reserves along with utility funds for payment in lieu of taxes to general fund. This is for auditing purposes.

Motion by Sprengeler, seconded by Bartelt to approve Resolution 2015-30. Voting in favor: Sprengeler, Grisim, Bartelt, and Santo; voting against: none; absent: Blaisdell. Motion carried.

XII. ADJOURNMENT

Sprengeler made motion to adjourn, seconded by Bartelt at 7:21pm. Voting in favor: Sprengeler, Grisim, Bartelt, and Santo; voting against: none; absent: Blaisdell. Motion carried.

Respectively signed by

/s/ Andrea Moen Date 10/26/15

Andrea Moen
Deputy Clerk
City of Janesville

