



Janesville City Council Members: Mayor Mike Santo, Kari Grisim, Cliff Blaisdell,
John Sprengeler, Jeff Bartelt

**MINUTES OF THE CITY COUNCIL MEETING
CITY OF JANESVILLE, WASECA COUNTY, MINNESOTA
SEPTEMBER 12, 2016 CITY HALL 7:00 PM**

I. CALL TO ORDER

The Janesville City Council met in regular session pursuant to due call and notice thereof; Cliff Blaisdell called the meeting to order at 7:00 pm.

Council present: Jeff Bartelt, Council Member
Kari Grisim, Council Member
Cliff Blaisdell, Council Member

Council Absent: Mike Santo, Mayor
John Sprengeler, Council Member

Staff Present: Clinton Rogers, City Administrator
Andrea Moen, Deputy Clerk
Brandon McCabe, City Planner

II. PLEDGE OF ALLEGIANCE

City Council and everyone present stood and recited the pledge of allegiance.

III. APPROVAL OF AGENDA

Motion by Bartelt, seconded by Blaisdell to approve the agenda. Voting in favor: Grisim, Bartelt, and Blaisdell; voting against: none; absent: Santo and Sprengeler. Motion carried.

IV. CONSENT AGENDA

1. Minutes of last Regular Meeting on August 22, 2016
2. Accept Accounts Receivable
3. Audit City Bills for Payment
4. Budget Report – Year to Date

Moen added a few payables. Motion by Grisim, seconded by Bartelt to approve the consent agenda with additions. Voting in favor: Grisim, Bartelt, and Blaisdell; voting against: none; absent: Santo and Sprengeler. Motion carried.

V. PUBLIC FORUM

VI. NOTICES AND COMMUNICATIONS

1. CMPAS 2016 Annual Membership Meeting

VII. COUNCIL REPORTS

Blaisdell gave report on Utility Board meeting that Rice/Neshap requirements are at 90% efficiency.

VIII. ADMINISTRATOR REPORTS

Rogers gave reports as presented in the packet.

IX. OLD BUSINESS

1. Pay Estimate #4 – Old Hwy 14 Street & Utility Improvements

Derek Olinger was present to give update plus cover pay estimate #4 of \$740,086.58. This pay estimate covers majority of utilities underground which is almost done plus about 60% of MnDOT cost of sidewalks and street excavation. Moving forward we will be working east to west to finish phase 2. Pavement is currently scheduled for middle of next week depending on weather. In addition, Owen Street intersection closes end of the week and will be closed for 3-4 weeks. Grisim inquired how long until residents need to maintain seeding. Derek replied construction crew is maintaining for about 30 days then it will be resident responsibility.

Motion by Bartelt, seconded by Grisim to approve Pay Estimate #4 – Old Hwy 14. Voting in favor: Grisim, Bartelt, and Blaisdell; voting against: none; absent: Santo and Sprengeler. Motion carried.

2. First Review of 2017 Draft General Fund Budget

Rogers stated by September 26 need to adopt resolution for proposed tax levy which can only decrease after that point. Blaisdell asked if he could go over some reasoning in increase of expenditures; such as police. Rogers replied replacing a few tasers plus radio contracts. Other areas are for alleys, storm sewer, few intersections need work, and city code update. Bartelt asked if there was some for seal coding/road maintenance and Rogers replied yes. Bartelt expressed more time to look it over. Rogers explained this is the first time looking at the budget and only have three members present like last year which we held a work session so more could be present. Council agreed to tentatively hold work session September 19th if all can attend.

X. NEW BUSINESS

1. Fire Department Relief Contribution

Brett Miller, Fire Department member, was present to ask for an increase in fire relief contribution. He added that two years ago there was a \$100.00 increase and we requested \$200.00; therefore, Council said to come back in a couple years. Bartelt asked if this starts going forward or goes back to start date and Miller replied it would go back to the start date of each member. Miller added for 26 members it would increase the City contribution to \$1,370.00.

Motion by Bartelt seconded by Grisim to approve \$100.00 increase for each member for city contribution. Voting in favor: Grisim, Bartelt, and Blaisdell; voting against: none; absent: Santo and Sprengeler. Motion carried.

2. Public Nuisance Hearing – 105 W 3rd Street

Brandon McCabe, City Planner, was present to give a staff report of significant standing water at 105 W 3rd Street which is a nuisance according to our ordinance. He added he hasn't received a response of attempting to repair the issue since the letter was mailed August 29th so it's being brought before the Council to see what would like to be done. Christian Wilson, the property owner, stated the issue occurred when he removed an existing slab of concrete and found an old pipe which was pulled out as well. He said there are a few things he can do but unclear course of action the City would like to take since one option requires an easement. Neighboring property Jacob Schreader at 319 N Mott was present and his fine with an easement going through his property if that is the course of action. Blaisdell suggested giving him until next council meeting to meet with Tom Ewert, Public Works Director, to figure a course of action and if no communication by then we will go ahead and fix the problem plus abate it. Council agreed.

3. Well Cap Improvements at PRGC

Rogers explained while doing the food license inspection this was one of the items last on the list that needs to be fixed - elevate the well cap outside the clubhouse. Also it was stated we need a contractor and not staff to work on it. Health Inspector wants it in the minutes for approval to make improvement. Grisim asked the estimate of cost and Rogers replied he didn't think it would be super costly but it has to get done in order to have the food license out there.

Motion by Bartelt seconded by Grisim to approve well cap improvements. Voting in favor: Grisim, Bartelt, and Blaisdell; voting against: none; absent: Santo and Sprengeler. Motion carried.

4. Authorize Access to MN Government Access Accounts A. Resolution 2016-37

Rogers stated the MN judicial branch record system is going to be a brand new their updating the system and anybody wanting to retrieve info from that system needs approval. This resolution states we give approval to the Chief as the contact. Grisim asked if this is solely accessible in the police department and Rogers replied yes.

Motion by Bartelt seconded by Grisim to approve Resolution 2016-37. Voting in favor: Grisim, Bartelt, and Blaisdell; voting against: none; absent: Santo and Sprengeler. Motion carried.

XI. ADJOURNMENT

Rogers just wanted to add one thing from CTS. They sent over a proposal of a new phone system through them for a 5 year lease saving 200/month compared to our current provider Frontier. This is not in the budget currently that you saw tonight. Bartelt questioned if we received proposal from Frontier and Rogers responded no. Council would like to get proposal from them first and go from there.

Grisim made motion to adjourn, seconded by Bartelt at 7:49 PM. Voting in favor: Grisim, Bartelt, and Blaisdell; voting against: none; absent: Santo and Sprengeler. Motion carried.

Respectively signed by

/s/ Andrea Moen Date 9/26/16

Andrea Moen
Deputy Clerk
City of Janesville